

**STATE ELECTION COMMISSION, HARYANA**  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR-17, PANCHKULA

**NOTIFICATION**

No. SEC/4E-II/2013/14940

Dated: 14<sup>th</sup> March, 2013

In accordance with the provisions contained in Section 163, 164, 165 and 166 of the Haryana Panchayati Raj Act, 1994 read with Rules 8, 9, 10, 11 and Sub-Rule (2) of Rule 12 of the Haryana Panchayati Raj Election Rules, 1994 and powers conferred under Sub-Section (1) of Section 212 of the Haryana Panchayati Raj Act, 1994, the State Election Commission Haryana, hereby directs for the preparation of voters list of all wards of Panchayat Samiti, Bhiwani.

2. For this purpose, the existing voters list of Panchayat Samiti, Bhiwani published on 15.04.2010 shall be amended and brought upto date by taking a data of the relevant part of Assembly Electoral Rolls finally published on 15.01.2013 with qualifying date as 01.01.2013. The voters list shall be prepared in accordance with the procedure and schedule given hereunder:-

1.	Preparation of ward wise draft voters list of Panchayat Samiti, Bhiwani by amending and bringing upto date the electoral rolls published on 15.04.2010 by taking a data of the relevant part of Assembly Electoral Rolls finally published on 15.01.2013 and deleting the names of those persons who have died. (Rule-8).	15.03.2013 to 25.03.2013
2.	Publication of draft voters list of Panchayat Samiti, Bhiwani for inviting claims and objections (Rule 9).	26.03.2013
3.	Last date for receipt of claims and objections.	03.04.2013 (10.00 AM to 03.00 PM)
4.	Last date for the disposal of claims/objections by the District Electoral Officers (Panchayat) sub rule (1) of Rule 10.	06.04.2013
5.	Typing and finally publishing of the addenda's to the existing voters list, meaning thereby the addition or deletion of names in the form of supplementary / addenda appending to the voters list (Under Sub-rule (4) of Rule 10).	12.04.2013

3. It is further directed that for the purpose of preparing the draft voters list, the names to be added or deleted in the existing voters list should be typed. It is also made clear that the entire draft lists of voters should not be got printed for this purpose.

4. It is further directed that the copies of existing lists of voters, which are already available with the concerned District Election Officers (Panchayat) concerned, should be used for this purpose and no fresh printing of these voters lists be done.

5. It is further directed that a copy of draft voters list so prepared for publication should be duly signed by the concerned District Electoral Officer and number of copies required for publication be got photostated from the signed copy.

6. The State Election Commission further directs that identity card serial numbers as indicated against the names of voters list in the Assembly electoral rolls shall also be entered under column (8) of the voters list of Panchayat Samiti concerned.

7. The State Election Commission further directs that the draft voters list so prepared for preliminary publication of all the wards of Panchayat Samiti concerned should be in conformity with the electoral rolls of the Assembly constituency published on 15.01.2013, except those persons who have died. Only those persons should be registered as voters in the draft voters list, whose names appears in the electoral rolls of the Assembly constituency. It should also be ensured that the names of such persons whose names appear in the Assembly electoral rolls are not excluded from the voters list at the time of its preliminary publication.

8. It is further directed that two copies of the relevant part of the Assembly Electoral Rolls may be obtained free of cost from concerned Election Tehsildar / Election Naib Tehsildar.

9. It is further ordered that draft voters list shall be published as under:-

- i) Three copies of the relevant portion of the voters list shall be made available to the Gram Sachivs concerned i.e. one for affixing on the notice board of concerned Gram Panchayat falling within the limit of Panchayat Samiti, second for affixing at a conspicuous place of the village to which it pertains and third will remain with him for the inspection by the public free of cost for inviting claims and objections.
- ii) Two copies of the relevant portion of voters list shall be made available to the concerned Tehsildar, i.e. one for affixing on the notice board of the Tehsil Office and second will be kept in his office for inspection by the public free of cost.
- iii) Two copies of the relevant portion of voters list shall be made available to the concerned Block Election Officer (Block Development & Panchayat Officer), i.e. one for affixing on the notice board of Panchayat Samiti office and second will be kept in his office for inspection by the public free of cost.
- iv) One copy of the voters list shall be made available to Executive Officer of Zila Parishad which shall be kept in his office for inspection by the public free of cost.
- v) One copy of the voters list shall also be made available to the concerned District Election Officer (P) for affixing on the notice board of his office.

- vi) One copy of the voters list shall also be made available to the concerned District Electoral Officer which shall be kept in his for the inspection by the public free of cost.
10. A notice with regard to the publication of the voters list as specified above shall be affixed at the office of each Gram Panchayat falling within the limit of Panchayat Samiti and also on the notice boards of the Tehsil Office and Block Election Office (BDPO) concerned and notice board of the District Election Officer (Panchayat) and at one or two conspicuous places of each Gram Panchayat.
11. The District Election Officer (Panchayat) shall give the widest possible publicity to the above programme by munadi in the respective area, issue of press notes and other handouts and also by inserting paid advertisements in the two local news papers and making publicity through electronic media. In case of munadi, necessary entry shall be made in the relevant revenue record (Rapat Rojnamcha Vakyati) and record of Gram Panchayat concerned.
12. In order to facilitate the electors and the public to obtain information regarding voters list and to file claims and objections, the concerned District Election Officer (Panchayat) shall set-up at least one Voter's Information and Collection Centres within each Gram Panchayat falling within the limit of Panchayat Samiti. These centres will also make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration of and decision by the concerned District Electoral Officer. The forms shall also be hosted on the website of the District Administration, so that the same can be downloaded and used by any person for filing claim and objection. As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form.
13. The voters list, as prepared for draft publication, shall also be hosted on the official website of the concerned district for the information of the public and inviting claims and objections.
14. The concerned District Electoral Officer shall, after holding such summary enquiry into the claims and objections as he thinks fit, record his decision in writing within three days and shall make available on demand a copy of such decision to the objector free of charge forthwith.
15. The concerned District Electoral Officer shall amend the voters list in accordance with the decision taken by him. The voters list so amended shall be final and copy thereof duly signed by the District Electoral officer shall be kept in his office and another copy be deposited in the office of District Election Officer (Panchayat) and shall be published in the manner prescribed under Rule 9 of Rules.
16. After completion of every stage of the preparation of voters list process, the concerned District Electoral Officer shall send information of the statistical

data in the format attached as Annexure-“A” to the State Election Commission, Haryana, Panchkula as well as District Election Officer (Panchayat), Bhiwani.

17. It is further directed that a copy of voters list of Panchayat Samiti, Bhiwani on its final publication on 12.04.2013 shall be submitted to the State Election Commission, Haryana. A copy of voters lists duly signed by the District Electoral Officer shall also be kept in the Treasury, lock and key.

18. It is further directed that the final voters list of Panchayat Samiti be also hosted on the website of the District Administration.

**Dated, Panchkula,  
The 14 th March, 2013**

State Election Commissioner, Haryana

Endst.No.SEC/4E-II/2013/14941-14948

Dated:14.03.2013

A copy is forwarded to the following for information and immediately compliance of above orders: -

1. Chief Secretary to Government, Haryana
2. Financial Commissioner and Principal Secretary to Government of Haryana, Development and Panchayat Department, Chandigarh.
3. Director, Development and Panchayat Department, Haryana, Chandigarh.
4. Director, Public Relation, Haryana, Chandigarh.
5. Chief Electoral Officer, Haryana with the request to issue necessary directions to the field officers of your department to make available two copies of the relevant part of Assembly Electoral Rolls finally published on 15.01.2013 to the concerned Deputy Commissioner-cum-District Election Officer (Panchayat) at the earliest.
6. Controller, Printing and Stationery Department, Haryana, Chandigarh for publication in the Haryana Govt. Gazette.
7. Deputy Commissioners-cum-District Election Officers (Panchayat), Bhiwani. He is requested to endorse this notification to the concerned District Electoral Officer (Panchayat) for strict compliance.
8. District Development and Panchayat Officer, Bhiwani.

Sd/-  
(Parmal Singh)  
Asstt. State Election Commissioner,  
Haryana.

Internal Distribution:-  
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All Branches of SEC  
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**Annexure-“A”**

**Information regarding claim and objection**

Name and Ward No.			Claims received	Objections received	Claims accepted and rejected by the District Electoral Officer		Objections accepted and rejected by the District Electoral officer	
Gram Panchayat	Panchayat Samiti	Zila Parishad			Accepted	Rejected	Accepted	Rejected
1			2	3	4		5	

**Signature of Officer**